

WILLOW BEND METROPOLITAN DISTRICT

SPECIAL MEETING via Teleconference

www.willowbendmd.org

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: November 10, 2022

TIME: 2:00 p.m.

LOCATION: Microsoft Teams

You can attend the meetings in any of the following ways:

- ACCESS:**
1. To attend via Microsoft Teams Videoconference, https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTViMGlyMTMtMjIzYi00OTMzLWFhZmQtYjFmNjhlZWU5ZGZk%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%229bf4c29b-a9c8-46b4-a6c0-c1ed7cba4824%22%7d
 2. To attend via telephone, dial 720 547 5281 and enter the following additional information: Conference ID: 333 786 220#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Vacant		May, 2023
Jason Steinberg	Assistant Secretary	May, 2023
Debra Hessler	Assistant Secretary	May, 2023
Dwayne Bergeron	Director	May, 2023
Joshua Bastian	Director	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Consider Election of Officers; President, Secretary, Treasurer
- D. Confirm quorum, location of meeting and posting of meeting notices.
- E. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- F. Consider adoption of the Resolution No. 2022-11-01 Regarding 2023 Annual Administrative Matters (enclosure).
- G. Consider adoption of Resolution No. 2022-11-02 Designating Meeting Notice Posting Location (enclosure).
- H. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosures).

II. CONSENT AGENDA

- A. Review and consider approval of minutes from the January 4, 2022 special board meeting (enclosure).

III. FINANCIAL MATTERS

- A. Approve and/or ratify approval of payment of claims in the amount of \$70,152.97 (enclosure).
- B. Review and consider approval of September 30, 2022 Unaudited Financial Statements (to be distributed).
- C. Consider Acceptance of Lennar's Notice in Accordance with Funding and Reimbursement Agreement through December 31, 2022 (enclosure).
- D. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (if necessary).
- E. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution No. 2022-11-03 to Adopt the 2023 Budget and Appropriate Sums of Money (enclosures – preliminary assessed valuation, draft budget and resolutions).
- G. Appointment of Board member to sign the DLG70 Certification of Tax Levies.
- H. Discuss statutory requirements for an audit. Consider appointment of District Accountant or engagement of outside accountant to prepare Application for Exemption from Audit for 2022.

IV. LEGAL MATTERS

- A. Consider adoption of Resolution No. 2022-11-04 Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed).

Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.

B. Discuss 2022 Legislative Memorandum (enclosure).

C. Other Legal Matters

V. MANAGER MATTERS

A. Consider approval of CliftonLarsonAllen LLP Statement of Work (enclosure).

VI. OTHER BUSINESS

A. Discuss Board Vacancy

B. Other

VII. ADJOURNMENT