

# WILLOW BEND METROPOLITAN DISTRICT

REGULAR MEETING

[www.willowbendmd.org](http://www.willowbendmd.org)

## NOTICE OF REGULAR MEETING AND AGENDA

**DATE:** November 7, 2023

**TIME:** 2:00 p.m.

**LOCATION:** Via Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YTE0OTkxMTAtZTBIZS00OWVILWFINjMtYTU4Zjg2ODMxZjEy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%229bf4c29b-a9c8-46b4-a6c0-c1ed7cba4824%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTE0OTkxMTAtZTBIZS00OWVILWFINjMtYTU4Zjg2ODMxZjEy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%229bf4c29b-a9c8-46b4-a6c0-c1ed7cba4824%22%7d)

Or call in:

Phone Number: 720-547-5281

Conference ID: 689 798 648#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Joshua Bastian	President	May, 2025
Melissa Hill	Secretary	May, 2025
George Dougherty	Treasurer	May, 2027
Ivan Muzychenko	Assistant Secretary	May, 2027
Sara Maguire	Assistant Secretary	May, 2027

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the June 20, 2023, regular Board meeting and the minutes from the July 25, 2023 special meeting (enclosure).
- F. Ratification of 2022 Annual Report (enclosure).

- G. Ratification of 2022 Audit (enclosure).
- H. Consider adoption of the 2024 Annual Administrative Resolution (enclosure).

**II. FINANCIAL MATTERS**

- A. Approve and/or ratify approval of payment of claims in the amount of \$3,393.51 (enclosure).
- B. Review and consider approval of September 30, 2023 Unaudited Financial Statements (enclosure).
- C. Discuss Refinancing Opportunities with Piper Sandler.
- D. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget.
- E. Discuss Requirements of SB23-303 Relating to Limitations on Property Tax Revenue.
- F. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of 2024 Budget Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Set Mill Levies (enclosures – preliminary assessed valuation, draft budget and resolutions).
- G. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- H. Consider appointment of District Accountant to prepare 2025 Budget.
- I. Consider approval of the engagement letter with Dazzio & Associates, PC to prepare the 2023 Audit (enclosure).

**III. LEGAL MATTERS**

- A. Discuss Willow Bend HOA Dissolution (enclosure).

**IV. MANAGER MATTERS**

- A. Consider approval of CliftonLarsonAllen LLP Master Services Agreement and statement(s) of work for 2024 (enclosure).
- B. Discuss and consider approval of 2024 insurance renewal (enclosure).
- C. Discuss and consider worker's compensation insurance for 2024.

D. Consider authorization of renewing membership in the Special District Association for 2024.

**V. OTHER BUSINESS**

**VI. ADJOURNMENT**