

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE WILLOW BEND METROPOLITAN DISTRICT

Held Tuesday, November 3rd, 2020, at 2:00 P.M. at
Held via Zoom <https://us02web.zoom.us/j/81719479070>

Attendance

The special meeting of the Board of Directors of the Willow Bend Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors, having confirmed their qualification to serve on the Board, were in attendance:

John Cheney
Jason Steinberg
Debra Hessler
Dwayne Bergeron (at 2:20 p.m.)

Also present were:

Kim Herman, Jordan Honea, Ben Houghton and Brittany Superchi;
CliftonLarsonAllen LLP
Clint Waldron; White Bear Ankele Tanaka & Waldron

Call to Order

Ms. Herman noted that a quorum of the Board was present and the Directors confirmed their qualification to serve. The meeting was called to order at 2:03 p.m.

Declaration of Quorum / Director Qualifications / Reaffirmation of Disclosures

Mr. Waldron advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Waldron reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Waldron inquired into whether members of the Board had an additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Approval of Agenda

Following discussion, upon motion duly made by Director Cheney, seconded by Director Steinberg, upon vote unanimously carried, the Agenda was approved as presented.

Consider Adoption of Resolution Extending Emergency Procedures and Authorizing Teleconferencing for Regular and Special

Upon a motion duly made by Director Cheney, seconded by Director Steinberg, upon vote unanimously carried, the Board approved Resolution Extending Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings.

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Meetings

Election of Officers

The Board discussed and determined the slate of officers would remain the same; Director Hessler will be Treasurer.

Public Comment Consent Agenda

None.

Approval of Minutes from the April 10, 2020 Meeting

Upon a motion duly made by Director Cheney, seconded by Director Hessler, upon vote unanimously carried, the Board approved the April 10, 2020 meeting minutes.

Ratification of 2019 Annual Report

Upon a motion duly made by Director Cheney, seconded by Director Hessler, upon vote unanimously carried, the Board ratified the 2019 annual report.

Approval of Resolution 2020-11-04 Concerning Electronic Meeting Notices

Upon a motion duly made by Director Cheney, seconded by Director Hessler, upon vote unanimously carried, the Board approved Resolution 2020-11-04 Concerning Electronic Meeting Notices.

Approval of Special District Disclosure Notice Pursuant to §32-1-809, C.R.S.

Upon a motion duly made by Director Cheney, seconded by Director Hessler, upon vote unanimously carried, the Board approved the Special District Disclosure Notice Pursuant to §32-1-809, C.R.S.

Approval of Amended and Restated Public Records Request Policy

Upon a motion duly made by Director Cheney, seconded by Director Hessler, upon vote unanimously carried, the Board approved the Amended and Restated Public Records Request Policy.

Acknowledge Resignation of Jeff Cox

Upon a motion duly made by Director Cheney, seconded by Director Hessler, upon vote unanimously carried, the Board acknowledge resignation of Jeff Cox.

Financial Matters

Review, Ratify and Approve Claims

Following discussion, upon motion duly made by Director Hessler, seconded by Director Steinberg, upon vote unanimously carried, the

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Board approved the claims in the amount of \$63,365.22.

Review and Consider Acceptance of September 30, 2020 Financial Statements

Ms. Superchi reviewed the September 30, 2020 financial statements. Upon a motion duly made by Director Cox, seconded by Director Hessler, and upon a vote, unanimously carried, the Board accepted the September 30, 2020 financial statements.

Conduct Public Hearing to Consider Amending the 2020 Budget; Consider Adoption of Resolution 2020-11-01 to Amend 2020 Budget

Upon a motion duly made by Director Steinberg, seconded by Director Hessler, upon vote unanimously carried, the Board opened the public hearing to consider amending the 2020 budget and to consider adoption of Resolution 2020-11-01 to Amend the 2020 Budget at 2:12 p.m.

No public was present.

Upon a motion duly made by Director Hessler, seconded by Director Steinberg, and upon a vote, unanimously carried the Board closed the public hearing at 2:13 p.m.

Mr. Houghton reviewed the proposed amendments to the 2020 General Fund and Capital Projects Fund. Upon a motion duly made by Director Cheney, seconded by Director Hessler, upon vote unanimously carried, the Board approved the amendment of the 2020 budget and the adoption of Resolution 2020-11-01 to Amend 2020 Budget.

Conduct Public Hearing to Consider Adoption of 2021 Budget, Appropriate Expenditures and Certify Mill Levies; Consider Approval of the 2021 Budget; Appropriate Expenditures, and Certify Mill Levies Resolution No. 2020-11-02

Upon a motion duly made by Director Steinberg, seconded by Director Hessler, upon vote unanimously carried, the Board opened the public hearing to consider the adoption of the 2021 budget, appropriate expenditures and certify mill levies, and certify the Mill Levies Resolution No. 2020-11-02 at 2:16 p.m.

No public was present.

Upon a motion duly made by Director Hessler, seconded by Director Steinberg, and upon a vote, unanimously carried the Board closed the public hearing at 2:17 p.m.

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Ms. Superchi reviewed the 2021 budget. Upon a motion duly made by Director Cheney, seconded by Director Hessler, upon vote unanimously carried, the Board approved the 2021 Budget; Appropriate Expenditures, and Certify Mill Levies Resolution No. 2020-11-02.

Consider Engagement of Auditor to Conduct 2020 Audit

Upon a motion by Director Cheney, seconded by Director Steinberg, and upon a vote, unanimously carried the Board approved the engagement of an auditor to conduct the 2020 audit.

Appoint District Accountant to File DLG-70

Upon a motion duly made by Director Steinberg, seconded by Director Hessler, upon vote unanimously carried, the Board appointed the District Accountant to File the DLG-70.

Legal Matters

Review and Consider Approval of Resolution 2020-11-03; Annual Administrative Matters for 2021

Upon a motion duly made by Director Hessler, seconded by Director Cheney, upon vote unanimously carried, the Board approved Resolution 2020-11-03 regarding Annual Administrative Matters for 2021.

Upon a motion duly made by Director Cheney, seconded by Director Steinberg, upon vote unanimously carried, the Board approved the appointment of Jonathan Beckwitt to the Board.

Management Matters

Discuss 2021 Insurance and SDA Membership

Ms. Herman provided an update.

Status of District Website

Ms. Herman provided an update.

Other Business

None.

Adjournment

With no further business to come before the Board, upon motion duly made by Director Huey, and seconded by Director Cheney, and upon a vote unanimously carried, the Board adjourned the meeting at 2:55 p.m.

DocuSigned by:

Debra Hessler

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Secretary