

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE WILLOW BEND METROPOLITAN DISTRICT

Held Monday, December 2, 2019, at 2:00 PM at
Belle Creek Family Center, 10693 Belle Creek Blvd., Henderson, CO 80640

- Attendance** The special meeting of the Board of Directors of the Willow Bend Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors, having confirmed their qualification to serve on the Board, were in attendance:
- John Cheney
Joseph Huey
Jeffrey Steinberg
Debra Hessler
- Director Cox was absent and excused.
- Also present were:
- Kevin Collins, Kim Herman, Brittany Superchi and Bryce Bierman;
CliftonLarsonAllen LLP
Clint Waldron; White Bear Ankele Tanaka & Waldron
- Call to Order** Ms. Herman noted that a quorum of the Board was present and the Directors confirmed their qualification to serve. The meeting was called to order at 2:00 p.m.
- Disclosure Matters** Mr. Waldron advised the Board that, pursuant to Colorado law, Mr. Waldron reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Waldron inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. Additionally, the Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.
- Approval of Agenda** Following discussion, upon motion duly made by Director Huey, seconded by Director Cheney, upon vote unanimously carried, the Agenda was approved as presented.
- Public Comment** There was no public comment.
- Administrative Matters**
- A. Approval of Minutes from the September 3, 2019 Board Meeting
- The Board had questions regarding the September 3, 2019 meeting minutes and asked to re-address at the next meeting.
- B. Discuss 2020 Insurance and SDA Membership

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The Board discussed the 2020 Insurance and SDA Membership.

C. Approval of Special District Disclosure Notice Pursuant to §32-1-809, C.R.S.

The Board noted that they would prefer to table discussion of the Special District Disclosure Notice.

D. Ratification of 2018 Annual Report

Upon a motion duly made by Director Huey, seconded by Director Cheney, the Board unanimously approved the Ratification of the 2018 Annual Report.

E. Other

Financial Matters

A. Review, Ratify and Approve Claims

Mr. Collins reviewed claims in the amount of \$58,609.15. Upon a motion duly made by Director Hessler, seconded by Director Huey, and upon a vote, unanimously carried, the Board approved the claims as presented.

B. Review and Consider Acceptance of September 30, 2019 Financial Statements

Ms. Superchi reviewed the September 30, 2019 financial statements with the Board. Upon a motion duly made by Director Steinberg, seconded by Director Huey, and upon a vote, unanimously carried, the Board accepted the September 30, 2019 Financial Statements.

C. Conduct Public Hearing to Consider Amending the 2019 Budget; Consider Adoption of Resolution 2019-12-01 to Amend 2019 Budget

Mr. Collins noted that an amendment to the 2019 budget was not needed.

D. Conduct Public Hearing to Consider Adoption of 2020 Budget, Appropriate Expenditures and Certify Mill Levies; Consider Approval of the 2020 Budget, Appropriate Expenditures, and Certify Mill Levies Resolution No. 2019-12-01

Director Cheney opened the public hearing on the 2020 budget at 2:08 p.m. Ms. Herman noted that the public hearing was published in accordance with Colorado law. It was also noted no written objections have been received prior to the meeting.

There was no public present, and the public hearing was closed at 2:08 p.m.

Mr. Collins reviewed the proposed 2020 budget with the Board. The 2019 Capital Projects Fund would be carried over to 2020; the General Fund mill levy would be updated to 5.000.

Upon a motion duly made by Director Huey, seconded by Director Steinberg, and upon a vote, unanimously carried, the Board approved the adoption of the 2020 budget, appropriate expenditures and to certify mill levies; and approved the 2020

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Budget, Appropriate Expenditures, and Certify Mill Levies Resolution No. 2019-12-01.

E. Consider Appointment of District Accountant to Prepare the 2019 Application for Exemption from Audit

Mr. Collins reviewed the need for an exemption from the 2019 Audit. Upon a motion duly made by Director Huey, seconded by Director Hessler, and upon a vote, unanimously carried, the Board appointed the District Accountant to prepare the 2019 application for exemption from audit.

Legal Matters

A. Review and Consider Approval of Resolution 2019-12-02; Calling a Regular Election for Directors on May 5, 2020

Mr. Waldron discussed the regular election for directors to be held on May 5, 2020. Upon a motion duly made by Director Huey, seconded by Director Cheney, and upon a vote, unanimously carried, the Board approved Resolution 2019-12-02; Calling a Regular Election for Directors on May 5, 2020.

B. Review and Consider Approval of Resolution 2019-12-03; Annual Administrative Matters for 2020

Mr. Waldron reviewed the Resolution regarding Annual Administrative Matters for 2020. Upon a motion duly made by Director Cheney, seconded by Director Huey, and upon a vote, unanimously carried, the Board approved Resolution 2019-12-03; Annual Administrative Matters for 2020.

C. Review and Consider Approval of Resolution 2019-12-04; Concerning Electronic Meeting Notices

Mr. Waldron reviewed the Resolution Concerning Electronic Meeting Notices. Upon a motion duly made by Director Cheney, seconded by Director Huey, and upon a vote, unanimously carried, the Board approved Resolution 2019-12-04; Concerning Electronic Meeting Notices.

Other Business

A. Other

None.

Adjournment

With no further business to come before the Board, upon motion duly made by Director Cox, and seconded by Director Cheney, and upon a vote unanimously carried, the Board adjourned the meeting at 2:40 p.m.

DocuSigned by:

Debra Hessler

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Secretary

Certificate Of Completion

Envelope Id: 14DD0281648144BAAEB7E4B6E71FC291	Status: Completed
Subject: Please DocuSign: 12-2-19 MINUTES.pdf	
Client Name: Willow Bend Metro District	
Client Number: 011-045293	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Laura Mazotti
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	Suite 300
	Minneapolis, MN 55402
	Laura.Mazotti@claconnect.com
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2/18/2021 9:06:46 AM	Laura.Mazotti@claconnect.com	

Signer Events

Debra Hessler
 Debra.Hessler@lennar.com
 Vice President
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

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Sent: 2/18/2021 9:15:27 AM
 Viewed: 2/19/2021 2:17:57 PM
 Signed: 2/19/2021 2:18:04 PM

Electronic Record and Signature Disclosure:
 Accepted: 2/19/2021 2:17:57 PM
 ID: 52f42c5c-e9d8-42d5-950a-a825167129dd

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	2/18/2021 9:15:27 AM
Certified Delivered	Security Checked	2/19/2021 2:17:57 PM
Signing Complete	Security Checked	2/19/2021 2:18:04 PM
Completed	Security Checked	2/19/2021 2:18:04 PM

Payment Events

Status

Timestamps

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